

CHILDREN, YOUNG PEOPLE & EDUCATION COMMITTEE

Wednesday 12 October 2022

REPORT TITLE:	2022-23 REVENUE & CAPITAL BUDGET
	MONITORING FOR QUARTER ONE (1 APR – 30 JUN)
REPORT OF:	DIRECTOR OF CHILDREN, FAMILIES AND
	EDUCATION

REPORT SUMMARY

This report sets out the financial monitoring information for the Children, Families and Education Committee as at quarter 1 (1 Apr - 30 Jun) of 2022-23. The report provides Members with an overview of budget performance, including progress on the delivery of the 2022-23 saving programme and a summary of reserves to enable the Committee to take ownership of the budgets and provide robust challenge and scrutiny to Officers on the performance of those budgets.

Managing a budget requires difficult decisions to ensure that a balanced position can be presented. Regular Member engagement, which this report forms part of, is considered essential in delivering effective governance and financial oversight.

At the end of Quarter 1, there is a forecast favourable position of £0.505m on the Committees net revenue budget, of £79.234m. This position is based on activity to date, projected trends in income and expenditure and potential mitigation to offset areas of adverse/favourable variance.

This matter affects all Wards within the Borough and is not a key decision.

The report contributes to the Wirral Plan 2021-2026 in supporting the organisation in meeting all Council priorities.

RECOMMENDATION/S

The Children, Families and Education committee is recommended to:

- 1. Note the forecast revenue position presented at Quarter 1.
- 2. Note the progress on delivery of the 2022-23 savings programme at Quarter 1.
- 3. Note the forecast level of reserves at Quarter 1
- 4. Note the forecast capital position presented at Quarter 1.

SUPPORTING INFORMATION

1.0 REASONS FOR RECOMMENDATIONS

- 1.1 It is vitally important that the Council has robust processes in place to manage and monitor the in-year financial position, to ensure it delivers a balanced position at the end of the year
- 1.2 Regular monitoring and reporting of the revenue budgets and savings achievements enables decisions to be taken in a timely manner, which may produce revenue benefits and will improve financial control of Wirral Council.
- 1.3 This report presents timely information on the Quarter 1 financial position for 2022/23.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 The Policy & Resources Committee has previously determined the budget monitoring process to follow, and this report details the agreed course of action.
- 2.2 In striving to manage budgets, available options have been evaluated to maintain a balance between service delivery and a balanced budget.

3.0 BACKGROUND INFORMATION

- 3.1 As at the end of June 22 (Quarter 1), the financial forecast year end position for Children, Families and Education Committee is a favourable position of £0.505m on the Committees net revenue budget, of £79.234m.
- 3.2 The service is expecting to maximise income/grant receipts and is forecasting receipts of £22.796m compared to budget of £19.882m, resulting in a favourable variance of £2.914m. Exceeding the income target is enabling investment in services whilst managing service cost pressures and demand arising during the year. This explains the adverse variances in employees £0.721m and non-pay £1.819m and have contributed to the reported position. The outturn position reflects delivery of most of the 2022/23 saving proposals.

TABLE 1: 2022/23 Children, Families & Education-Service Budget & Forecast Outturn

	Budget	Forecast Outturn	Variance		Adverse/ Favourable
			(+ Fav / - Adv)		
	£000	£000	£000	%	
Children and Families Early Help and Prevention Modernisation and Support Schools - Core	50,141 11,196 4,930 13,222	50,141 10,901 4,692 13,250	0 295 238 -28	0% 3% 5% 0%	Favourable Favourable Adverse
Directorate Surplus / (Deficit)	79,489	78,984	505	1%	Favourable

3.3 **Children and Families:** The service is currently forecasting a balanced position but there exist underlying pressures that have arisen after the budgets were agreed and are being managed within the service. With reserves being used to contain cost of living increases in the fostering service and high-end residential placement. As some of underlying the pressures relate to cost of living /inflation, they have been included in the MTFP exercise for 2023/24.

The expenditure for this service includes £23.572m on care costs. Overall, performance data indicates that the Children Looked After (CLA) rate having been stable for a few years is now declining. This is as expected and is already included in the savings for the service. Whilst the overall number of children in care is reducing, the nature of CLA costs especially the mix across the range of placement settings can vary and future demand requirements could lead to further increase in costs. A young person in a residential placement could cost 20 times more than fostering. The latest update in the first quarter indicates that the more expensive residential placements have declined with in-house fostering increasing. This has enabled the service to remain within budget. This service also includes expenditure to support unaccompanied asylum seekers with grant income covering the associated costs.

TABLE 2: Number of Children in Care

Jun-20	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22
825	823	825	821	819	814	795	786	770

3.4 **Early Help & Prevention:** A favourable forecast variance of £0.295m is reported for 2022/23. The Family Matters service aims to fully achieve the budgeted grant income and invest this in preventative services and are also expected to claim the full activity grant which is surplus income. This will be invested and contribute to social care activities during the course of the year. Further grant income in Contextual Safeguarding and Youth Offending Service and staff vacancies and

grade point variations across the area Early Help also contribute to the favourable variance.

- 3.5 **Modernisation and Support:** A favourable variance of £0.238m is reported for 2022/23. The favourable variance is mainly due to staff being appointed to lower range of salary scale. Commissioned services are being reviewed to release efficiencies.
- 3.6 **Schools core:** An adverse variance of £0.028m against a budget of £13.222m is reported for 2022/23. The adverse variance is due to:
 - The Schools core service budget includes SEN Assessments which is forecast to be overspent by £0.108m; Educational Psychologists forecast overspend of £0.056m due to the increase assessment expenditure to address the EHCP backlog; Careers Education Information and Guidance is forecast to underspend by £0.130m which is due to ESF Positive Inclusion project where match funding for the year does not require full budget allocation; Teacher Retirement costs is forecast to underspend by £0.112m. This activity reflects on-going and one-off contractual payments relating to enhanced pension payments for ex-schools' staff. The number of recipients is expected to reduce over time and a related reduction for 2022-23 has already been applied to the budget, and further reduction of budget is suggested for 23-24.
 - Private Financing Initiative (PFI) £0.061m adverse variance related to the nonoperational site (former Kingsway High School). Although an additional pressure
 budget is allocated to the area and there are monthly refunds from the PFI
 suppler for the 'mothballing', there is a small gap due to contractual inflationary
 increases. Re-purposing of the school for other educational use is currently
 planned and it is expected to be operational by September 2022, however, not up
 to the full available pupil number capacity of the former school within this financial
 year
 - Schools Traded services is reporting an adverse variance of £0.044m due to the lack of income to cover the additional system costs' commitment. There is a small staffing variance from the Minority Ethnic Achievement Service

TABLE 3: 2022/23 Children, Families & Education Committee- Subjective Budget & Forecast Outturn

	Budget	Forecast Outturn	Variance		Adverse/ Favourable
			(+ Fa Ad		
	£000	£000	£000	%	
Income	-19,882	-22,796	2,914	-15%	Favourable
Expenditure:					
Employee	42,886	43,607	-721	-2%	Adverse
Non Pay	32,781	34,599	- 1,818	-6%	Adverse
Cost of Care	23,704	23,574	130	0%	Favourable
Total Expenditure	99,371	101,780	2,409	-2%	Adverse
Directorate Surplus / (Deficit)	79,489	78,984	505	1%	Favourable

Budget Virements

3.7 There have been no budget virement in quarter 1

TABLE 4: 2022/23 Children, Families and Education-Dedicated Schools Grant (DSG)

TABLE 4. 2022/23 Children, I amilies and	d Education-Dedicated Schools Grant (DSG)						
	Budget	Forecast Outturn	Varia	nce	Adverse/ Favourable		
			(+ Fav / - Adv)				
	£000	£000	£000	%			
DSG Expenditure:							
Schools Block	119,142	119,142	0	0%	Favourable		
Schools Block De-delegated	1,820	1,820	0	0%	Favourable		
Central School Services Block	2,120	2,120	0	0%	Favourable		
High Needs	52,379	52,546	-167	0%	Adverse		
Early Years	20,184	20,184	0	0%	Favourable		
Total Gross Surplus / (Deficit)	195,645	195,812	-167	0%	Adverse		
DSG Income:	- 195,355	-195,355	0	0%	Adverse		
Movement in DSG Reserve	-290	-457	167	- 58%			
Total Net Surplus / (Deficit)	0	0	0	0%			

- 3.8 A balanced position is forecasted for 2022/23 except High Needs block which shows an adverse forecast position of £0.167m. The adverse forecast variance is due to the planned changes in Special School and Base places from the new academic year to create additional capacity for children with Emotional & Mental Health (SEMH) needs and associated conditions, such as Autistic Spectrum Disorder (ASD).
- 3.9 **DSG income**: Dedicated Schools Grant amount has been adjusted to reflect the academy recoupment as the budget is directly passported to academies from Department of Education.
- 3.10 At the end of 2021/22, the DSG deficit was £1.690m, and it is forecasted to be £2.147m at the end of 2022/23 due to the pressure from High Needs block. It should be noted, there is a risk that the deficit may have to be included in the Council's overall reserves as the statutory override that separated DSG deficits from the authority's wider finances is due to expire at the end of 2022/23.

Progress on delivery of the 2022-23 savings programme.

3.11 In terms of savings, £3.150m of the £3.150m savings targets are either delivered or on track to be delivered. The table below summarises this progress by Directorate:

TABLE 5: SUMMARY OF PROGRESS ON DELIVERY OF 2022-23 SAVINGS

Committee	Approved Saving	Green	Amber	Red	Mitigation	Actual Savings Delivered to Date
Children Families & Education	£3.150m	£3.100m	£0.050m	£0.000m	£0.050m	£1.392m

- 3.9 For savings rated as Amber, an equal amount of temporary in-year mitigation has been identified to cover any shortfalls which may occur. For saving rated as red, a bid will need to be made from the £3m contingency fund set up for non-achieved savings at the end of the year.
- 3.10 Full details on the progress on specific savings can be found in **Appendix 1**.

Earmarked Reserves

3.11 Earmarked reserves represent money that has been set aside for a clearly defined purpose, and which is available to meet future expenditure in that area. The use of earmarked reserves is only permitted with the approval of the Section 151 officer.

TABLE 6: SUMMARY OF EARMARKED RESERVES

Committee	Opening Balance £000	Forecast Use of Reserve £000	Forecast Contribution to Reserve £000	Closing Balance £000
Children, Families & Education	5,150	-1,733	0	3,417

3.12 Appendix 2 provides the full list of all earmarked reserves.

Capital Monitoring

3.13 The capital programs remain on target except the School Condition allocation of which £4.5m has been reprofiled into future years. More details are below.

TABLE 7: 2022/23 Children, Families and Education Committee – Capital Budget & Forecast Outturn

Capital Programme	Original Budget £000	2022/23 Q1 Forecast £000	Variance £000	2023/24 Budget £000	2024/25 Budget £000	2025/26 Budget £000
Children's System Development Family Support Transforming Care - Short Breaks High Needs Provision Capital PFI	1,107 157 864 2,871 52	1,107 157 864 2,871 52	0 0 0 0	0 0 0 2,638	0 0 0 2,638	0 0 0 0
School remodelling and additional classrooms (School Place Planning) Special Educational Needs and Disabilities (SEND)	511 799	511 799	0	0	0	0
Basic Needs School Condition/modernisation Allowance (SCA)	354 9,929	354 5,429	0 4,500	381 7,000	0 2,500	0 0
TOTAL	16,644	12,144	4,500	10,019	5,138	0

3.14 Capital Scheme Updates:

School Condition Allocation (SCA) –Funding to support condition works, including:

- £1.185 million worth of roofing works, 3 schools have work scheduled and 5 schools have works costed and awaiting approval.
- £1.8 million to convert the former Kingsway Academy site for Clare Mount Specialist College.
- £0.050 million allocated for DDA works.

- £0.201 million allocated for asbestos removal works.
- £0.100 million expected costs for School Condition Surveys: Programme currently being worked on.
- £0.350 million allocated for boiler installation works across 6 sites.
- Fire alarm enhancements, schemes totalling £0.156 million have been identified.
- Work currently being scoped include toilet refurbishment, sound proofing, reduction in capacity totalling £0.200 million.
- £0.500 million mobile classrooms and associated groundworks at Riverside, The Observatory and Mosslands Schools.
- At present £4.5 million of reprofiling has been applied due to factors including the availability of contractors, building supplies and a national skill shortage.
 Associated school capital projects have therefore been on hold/subject to delay, with budget deferred into 2023/24.

Transforming Care - Therapeutic Short Breaks— This scheme involves the purchase of property. Unfortunately, the purchase of a suitable property identified in 2021/22 fell through but an alternative property has been found. An offer has been accepted, surveys and external valuations are now underway. We are awaiting the outcome of planning prior to completing the purchase.

Special Educational Needs and Disabilities / High Needs Provision Capital—The investment in the provision of places for pupils.

- Increase in additional classroom requirements £1.410 million
- Improvements to current bases £0.290 million

4.0 FINANCIAL IMPLICATIONS

4.1 This is the Quarter 1 budget monitoring report that provides information on the forecast outturn for the Council for 2022/23. The Council has robust methods for reporting and forecasting budgets in place and alongside formal Quarterly reporting to Policy & Resources and Service Committees, the financial position is routinely reported at Directorate Management Team meetings and corporately at the Strategic Leadership Team (SLT). In the event of any early warning highlighting pressures and potential overspends, the SLT take collective responsibility to identify solutions to resolve these to ensure a balanced budget can be reported at the end of the year.

5.0 LEGAL IMPLICATIONS

5.1 The Council must set the budget in accordance with the provisions of the Local Government Finance Act 1992 and approval of a balanced budget each year is a statutory responsibility of the Council. Sections 25 to 29 of the Local Government Act 2003 impose duties on the Council in relation to how it sets and monitors its budget. These provisions require the Council to make prudent allowance for the risk and

uncertainties in its budget and regularly monitor its finances during the year. The legislation leaves discretion to the Council about the allowances to be made and action to be taken.

- 5.2 The provisions of section 25, Local Government Act 2003 require that, when the Council is making the calculation of its budget requirement, it must have regard to the report of the chief finance (s.151) officer as to the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves.
- 5.3 It is essential, as a matter of prudence that the financial position continues to be closely monitored. In particular, Members must satisfy themselves that sufficient mechanisms are in place to ensure both that savings are delivered, and that new expenditure is contained within the available resources. Accordingly, any proposals put forward must identify the realistic measures and mechanisms to produce those savings.

6.0 RESOURCE IMPLICATIONS: STAFFING, ICT AND ASSETS

6.1 At this time, there are no additional resource implications as these have already been identified for the proposals agreed and submitted. However, where the budget is unbalanced and further proposals are required, then there will be resource implications, and these will be addressed within the relevant business cases presented to the Committee.

7.0 RELEVANT RISKS

- 7.1 The Council's ability to maintain a balanced budget for 2022/23 is dependent on a static financial position. This is an impossible scenario due to estimated figures being provided in the calculation for the 2022/23 budget, albeit the best estimates that were available at the time, plus any amount of internal and external factors that could impact on the budget position in year. Examples of which are the significant emerging inflationary and cost of living pressures, new legislation, increased demand, loss of income, increased funding, decreased funding, inability to recruit to posts, ongoing impact of the pandemic etc
- 7.2 A robust monitoring and management process for the 2022/23 budget is in place. If at any time during the year an adverse position is forecast, remedial action must be agreed and implemented immediately to ensure the budget can be brought back to balanced position.
- 7.3 The risk of this not being able to be achieved could mean that the Council does not have enough funding to offset its expenditure commitments for the year and therefore not be able report a balanced budget at the end of the year. This could result in the Section 151 Officer issuing a Section 114 notice.
- 7.4 A key risk to the Council's financial plans is that funding and demand assumptions in particular can change as more information becomes available. Significant inflation

and cost of living pressures have already impacted the quarter 1 forecast position. and the impact of these pressures will be reviewed and considered in the MTFP as part of routine financial management.

8.0 ENGAGEMENT/CONSULTATION

- 8.1 Consultation has been carried out with the Senior Leadership Team (SLT) in arriving at the governance process for the 2022/23 budget monitoring process and the 2022/23 budget setting process. This report will also be shared and reviewed by the Independent Panel.
- 8.2 Since the budget was agreed at Full Council on 28 February, some proposals may have been the subject of further consultation with Members, Customer and Residents. The details of these are included within the individual business cases or are the subject of separate reports to the Committee

9.0 EQUALITY IMPLICATIONS

- 9.1 Wirral Council has a legal requirement to make sure its policies, and the way it carries out its work, do not discriminate against anyone. An Equality Impact Assessment is a tool to help council services identify steps they can take to ensure equality for anyone who might be affected by a particular policy, decision, or activity.
- 9.2 At this time, there are no further equality implications as these have already been identified for the proposals agreed and submitted. However, where the budget is unbalanced and further proposals are required, then there may be equality implications associated with these, and these will be addressed within the relevant business cases presented to the Committee.

10.0 ENVIRONMENT AND CLIMATE IMPLICATIONS

10.1 This report has no direct environmental implications; however due regard is given as appropriate in respect of procurement and expenditure decision-making processes that contribute to the outturn position.

11.0 COMMUNITY WEALTH IMPLICATIONS

- 11.1 In year activity will have incorporated community wealth implications. Consideration would have taken account of related matters across headings such as the following:
 - Progressive Procurement and Social Value
 How we commission and procure goods and services. Encouraging contractors to deliver more benefits for the local area, such as good jobs, apprenticeship, training & skills opportunities, real living wage, minimising their environmental impact, and greater wellbeing.
 - More local & community ownership of the economy

Supporting more cooperatives and community businesses. Enabling greater opportunities for local businesses. Building on the experience of partnership working with voluntary, community and faith groups during the pandemic to further develop this sector.

• Decent and Fair Employment

Paying all employees a fair and reasonable wage.

Making wealth work for local places

REPORT AUTHOR: Nicholas Ajaegbu

(Senior Finance Business Partner) email: nicholasajaegbu@wirral.gov.uk

APPENDICES

APPENDIX 1 – Progress on the delivery of the 2022-23 Saving Programme

APPENDIX 2 - Earmarked Reserves

BACKGROUND PAPERS

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Policy and Resources Committee	13 July 2022
Children, Young People & Education Committee	21 June 2022 20 Mar 2022
Council	28 February 2022
Policy and Resources Committee	15 February 2022
Children, Young People & Education Committee	13 Nov 2021
	15 June 2021
	11 Mar 2021
	15 Jan 2021

Appendix 1 - Progress on the delivery of the 2022-23 saving programme

Saving Proposal	Approved Saving	Green	Amber	Red	Mitigation	Comment	Actual Savings Delivered to Date
Reduction of Historic Teacher's Pensions Costs	£0.200m	£0.200m	£0.000m	£0.000m	£0.000m	Saving is fully achieved. This historic commitment reduces year on year as the cohort ages, budget has been reduced accordingly.	£0.200m
Alternative Accommodation Provision for Children Looked After	£1.000m	£1.000m	£0.000m	£0.000m	£0.000m	Has some risks as is dependent on delivery of new accommodation and identifying / matching young people to places. A reserve was established at the end of 21/22 of £470k to mitigate any potential non-achievement and will be used in 22/23. New accommodation are currently forecast to come on-stream as planned.	£0.100m
Utilisation of demand reserve for COVID pressures	£0.467m	£0.467m	£0.000m	£0.000m	£0.000m	Saving is fully achieved. Reserve has been drawdown and utilised.	£0.467m
Children's Services Redesign and posts deletion/closure	£0.294m	£0.294m	£0.000m	£0.000m	£0.000m	On target to be achieved. Redesign has been completed and posts deleted.	£0.290m

Saving Proposal	Approved Saving	Green	Amber	Red	Mitigation	Comment	Actual Savings Delivered to Date
Reduction in adoption orders	£0.050m	£0.000m	£0.050m	£0.000m	£0.050m	Approved saving has been delayed but will be achieved 2023-24. The saving was to be found by a reduction in Wirral's Adoption in Merseyside (AIM) budget allocation due to falling numbers of adoption placements, as a historic backlog has been cleared. Whilst some of this has come through in 2022/23, the full impact is expected to occur in 23/24. An update from in-year monitoring is that an underspend is being forecast for the Service Level Agreement (unrelated to placements). This will mitigate / offset the impact of the budgetary saving not being implemented as originally planned. The savings are expected to be delivered by underspend in AIM during the year and Wirral's contribution to AIM budget being reduced in 23/24.	£0.000m
Reduction in Looked After Children (LAC) numbers	£0.564m	£0.564m	£0.000m	£0.000m	£0.000m	On target to be achieved. Headline rate of LAC has been falling. The number of leaving care remain as expected and should deliver the savings	£0.100m
Review of Youth Offending Service (YOS)	£0.025m	£0.025m	£0.000m	£0.000m	£0.000m	Saving is fully achieved. Service has been redesigned and saving achieved.	£0.025m

Saving Proposal	Approved Saving	Green	Amber	Red	Mitigation	Comment	Actual Savings Delivered to Date
Special Educational Needs (SEND) Transport Review	£0.150m	£0.150m	£0.000m	£0.000m	£0.000m	On target to be achieved by meeting the needs of young people in a more flexible manner. Working with families and young people to reconfigure services.	£0.010m
Increase funding for placements from CCG and SEND	£0.200m	£0.200m	£0.000m	£0.000m	£0.000m	On target to be achieved. There are ongoing discussions for funding from health partners. Wirral has been successful in bidding for capital funding for valuing care residential which is included in the accommodation strategy savings. We expect Health contribution towards the funding of the unit. A more detailed focus on individual placements is also increasing funding where appropriate. With joint funding 50% contribution agreed for a recent high-cost placement.	£0.000m
Redesign of Youth Offer	£0.200m	£0.200m	£0.000m	£0.000m	£0.000m	Saving is fully achieved. Youth redesign is implemented and saving delivered.	£0.200m
Total Children Families & Education	£3.150m	£3.100m	£0.050m	£0.000m	£0.050m		£1.392m

Appendix 2 - Children, Families and Education Earmarked Reserves 2022-23

Reserve	Opening Balance £000	Use of Reserve £000	Contribution to Reserve £000	Closing Balance £000	
Intensive Family Intervention Project	505	-60	0	445	
School Improvement -	1,094	-322	0	772	
Schools Causing Concern	500	0	0	500	
SEND OFSTED Inspection Improvement Action Plan	1,051	-423	0	628	
Children's Centre – Outdoor Play	92	0	0	92	
Help for Young People	36	0	0	36	
Looked After Children Education Services	211	-23	0	188	
Local Safeguarding Children's Board	23	0	0	23	
SEND - High Needs	248	0	0	248	
YOS - Remand & Mobile Youth Centre	157	-157	0	0	
Early Help & Play Development	123	-123	0	0	
DRIVE Safelives & Domestic Abuse Hub	50	-50	0	0	
Children's Transformation	32	-32	0	0	
Children IT data system	127	0	0	127	
Mersey & Cheshire ICS Pilot	20	-20	0	0	
Care Leaver Accommodation Development	358	0	0	358	
Wirral Apprentice Programme	53	-53	0	0	
Looked after Children Placement Reserve	470	-470	0	0	
Total	5,150	-1,733	0	3,417	